



# APPLICATION FOR BIRTH Certificate

**CITY OF ALTON, ILLINOIS**

**City Clerk's Office**

101 E Third • Suite 101 • Alton, Illinois 62002

Telephone: (618) 463-3522

Fax: (618) 463-3520

E-mail: [certificates@cityofaltonil.com](mailto:certificates@cityofaltonil.com)

Website: [www.cityofaltonil.com](http://www.cityofaltonil.com)

**TO AVOID DELAY IN PROCESSING YOUR APPLICATION, PLEASE ATTACH A PHOTOSTATIC COPY OF YOUR DRIVER'S LICENSE OR OTHER PICTURE ID WHICH MUST CONTAINS YOUR SIGNATURE.**

The fee for a certified copy of a birth record is **\$20.00**. Additional certified copies of the same record ordered at the same time are **\$8.00** each. Please indicate below the number of copies requested and return this form with the proper fee. Payment may be made by check or money order made payable to: **City of Alton** or with a debit or credit card online (through the City of Alton webpage at [www.cityofaltonil.com](http://www.cityofaltonil.com)).

I am requesting \_\_\_\_\_ certified copies. I am enclosing the fee(s) of \$\_\_\_\_\_

**FULL NAME ON CERTIFICATE**                      **FIRST**                                      **MIDDLE**                                      **LAST**

**PLACE OF BIRTH**                      (Street, R.F.D., Hospital)                                      **CITY OR TOWN**

**DATE OF BIRTH**    **MONTH** \_\_\_\_\_ **DAY** \_\_\_\_\_ **YEAR** \_\_\_\_\_                      **SEX**    **M** \_\_\_\_\_ **F** \_\_\_\_\_

**FATHER'S NAME** \_\_\_\_\_

**MOTHER'S MAIDEN NAME** \_\_\_\_\_

Application Made By:		Mail Copy to (If other than Applicant):	
NAME (Typed or Printed)		NAME	
Signature		Street Address	
Street Address		City	State      ZIP
City	State	ZIP	Your Relationship to Person
Phone # _____ - _____ - _____		EMAIL Address: _____	

**NOTE:** Birth certificates are confidential records and copies can be issued only to persons entitled to receive them. Applicant must be: 18 years of age or older, parent, legal guardian or legal representative.

**WARNING: False application for a birth certificate is illegal and punishable by fine and/or imprisonment.**