

AMERICANS WITH  
DISABILITIES ACT (ADA)  
TRANSITION PLAN



City of Alton, Illinois  
Fall 2019 Update

**City of Alton Officials**

Brant T. Walker, Mayor

Mary T. Boulds, City Clerk

Cameo C. Holland, City Treasurer

Aldermen

Michael Velloff  
Charles Brake  
David L. Boulds

Carolyn MacAfee  
Brian Campbell  
Tammy Smith  
Stephanie Elliott

Department Heads

Jason “Jake” Simmons  
Jesse Jemison  
Robert Barnhart  
Michael Haynes  
Kirby Ontis  
Greg Caffey  
Amanda Scoggins  
Jarvis Swope  
James Schrempf  
Rodney Caffey  
Terry Buhs

Police Chief  
Fire Chief  
Public Works Director  
Parks and Recreation Director  
City Comptroller  
Development and Planning Director  
Human Resources Director  
IT Director  
Corporation Counselor  
City Attorney  
Building and Zoning Director

Americans with Disability Act Committee

Deanna Barnes  
Debbie Collier  
Mary T. Boulds  
Cameo C. Holland  
Robert Barnhart  
Sam Shaw  
Michael Haynes  
Chief Jason “Jake” Simmons  
Margaret Renken  
Amanda Scoggins  
Kirby Ontis  
Jarvis Swope  
Wendy Settles

ADA Coordinator  
Mayor’s Office  
City Clerk’s Office  
City Treasurer’s Office  
Public Works Department  
Building and Zoning  
Parks and Recreation  
Police Department  
Fire Department  
Human Resources Director  
City Comptroller’s Office  
IT Department  
IMPACT CIL Representatives

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## **Introduction**

In accordance with the Americans with Disabilities Act (ADA), this document shall serve as the City of Alton's Transition Plan. Included are results of a self-evaluation that addresses barriers within City programs and facilities.

The development of this Plan has occurred with the assistance of several individuals and organizations throughout the community. The City of Alton's ADA Coordinator will coordinate all aspects of ADA compliance. Any comments, additions, or suggestions about this plan may be directed to the ADA Coordinator:

Deanna Barnes

Deputy Director of Planning and Development  
101 E Third ST  
Alton, Illinois 62002  
618-463-3500, Extension 290  
618-463-0025 (TDD)

This Transition Plan will continuously be updated. A public hearing regarding the contents of the plan will be held on a yearly basis. Notice of the public hearing will be given at least two (2) weeks in advance of the hearing. Any comments, suggestions or additions to the plan may be addressed to the City's ADA Coordinator throughout the year.

### **Grievance Procedure**

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, employment, or benefits by the City of Alton, Illinois.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Deanna Barnes  
ADA Coordinator

101 E Third Street  
Alton, Illinois 62002

Within fifteen (15) calendar days after receipt of the complaint, the ADA Coordinator or his designee will meet with the complainant to discuss the complaint and the possible resolutions. Within (15) calendar days of the meeting, the ADA Coordinator or his designee will respond in writing and, where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the City of Alton, Illinois and offer options for substantive resolution of the complaint.

If the response by the ADA Coordinator or his designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within fifteen (15) calendar days after receipt of the response to the Mayor or his designee.

Within fifteen (15) calendar days after receipt of the appeal, the Mayor or his designee shall schedule a time to meet with the complainant to discuss the complaint and possible resolutions. Within (15) calendar days after the scheduled meeting, the Mayor or his designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

A copy of this Grievance Procedure can be obtained at Alton City Hall or by visiting the ADA page of the City's website at <https://www.cityofaltonil.com/ada>.

## **Public Meetings**

The ADA Committee of the City of Alton met on September 20, 2019 and October 30, 2019. The approved minutes of these meetings are on file in the City Clerk's Office.

One open house occurred at Alton City Hall on December 5, 2019, from 5:00 P.M. until 6:00 P.M.

In addition to these meetings, a thirty (30) day public comment period was held between November 12, 2019 and December 12, 2019. A public hearing before the Alton City Council occurred on December 18, 2019. Comments received during the comment period, open house and public hearing are on file in the City Clerk's Office.

In addition to these comments, the City of Alton is constantly reviewing this Transition Plan. Please contact the City's ADA coordinator to offer suggested changes to this Transition Plan.

## **Acknowledgments**

In preparing the 2019 Transition Plan, the City of Alton modeled its Plan using the Fall 2018 Transition Plan of the City of Alton, the October 2011 Transition Plan of the City of Springfield, Illinois, the ADA Transition Plan 2013 Update of the City of Urbana, Illinois, the City of Naperville (Illinois) ADA Transition Plan 2012 Update, the City of Emeryville, California 2008-2010 ADA Transition Plan, and checklists provided by the Institute for Human Centered Design, <http://www.adachecklist.org>.

## **ADA Recommendations – Self Evaluation**

### **Relationship to Previously Adopted Transition Plans**

Unless otherwise stated in this Transition Plan, all recommendations contained in previously adopted transition plans shall be considered completed. This statement does not include trainings, publications, updates of interpreter lists, and equipment tests that are scheduled annually. Copies of previously adopted transition plans are on file in the City Clerk's Office.

## **Personnel/Human Resources**

Employees of the City of Alton that interact with the public as part of the normal duties of their job shall be trained on how to process requests for interpreters, including requests for documents in alternative formats, and how to work any equipment associated with the such requests. The Human Resources Director shall be responsible for creating this training. Due to the range of duties performed by employees of the City of Alton, the research and preparation for the training shall start immediately after the adoption of this Transition Plan. Each employee that is subject to the training requirements shall be trained initially within one (1) year of the adoption of this Transition Plan. Training shall be held annually for all employees subject to this requirement.

All certificates of completion by employees required to complete training shall be on file in the Human Resource Office. Training software has been purchased and currently adding video.

## **Public Properties**

In researching for this Transition Plan, the City identified forty-two (42) publicly owned buildings, parks, and parking lots. These properties are as follows:

1. City Hall
2. Police Department
3. Fire Station 1
4. Fire Station 2
5. Public Works Building
6. Foresters Shed
7. Police Department Training Building
8. Barth Memorial Park
9. Dormann Square
10. Muensterman Pavilion at Gordon Moore
11. Shelters at Gordon Moore
12. Three Concession Stands at Gordon Moore
13. Bath House at Gordon Moore
14. Bath House at Tennis Courts at Gordon Moore
15. Rose Garden at Gordon Moore

16. Baseball/Soccer Fields at Gordon Moore
17. Pump House at Gordon Moore
18. Heartland Prairie at Gordon Moore
19. Oriental Garden at Gordon Moore
20. Haskell House and Park
21. Hellrung Park
22. James H. Killion Park at Salu
23. Lincoln-Douglas Square
24. North Side Park
25. Olin Park
26. Piasa Park
27. Riverfront Park
28. Amphitheater
29. Riverview Park
30. Alton Marina
31. Rock Springs Park
32. Tower Building at Rock Springs Park
33. Russell Commons
34. Club House at Rock Springs Golf Course
35. Club House at Spencer T.
36. Building at the Landfill
37. Walkway Between Buildings at Saint Clare's
38. Catholic Charities Building at 3512 McArthur
39. Alton CVB at 200 Piasa
40. Parking Lots Downtown
41. Parking Lot at Arboretum
42. Alton Regional Multi-Modal Transportation Center

Of the above listed properties, as of the date of this Transition Plan, the following properties remain to be evaluated for compliance with ADA:

1. Parking Lots Downtown
2. Parking Lot at Arboretum

In addition to the above listed properties, the City also owns several vacant structures and undeveloped lots that are not open to the public. Evaluations of these properties for compliance shall occur when development or rehabilitation occurs.

The Public Works Department shall evaluate the Parking Lots Downtown within two (2) years of the adoption of this Transition Plan, For information on Parks, including the Parking Lot at the Arboretum, please see the Parks Section of this Transition Plan.

City Hall was evaluated by City Staff and representatives from IMPACT CIL in 2013 and all defects have been corrected.



The Donald E. Sandage Law Enforcement Center was evaluated by City Staff and representatives from IMPACT CIL in 2013 and all defects have been corrected.

Fire Station 1 was evaluated by City Staff and representatives from IMPACT CIL on May 28, 2014; the following defects remain for correction: all complete

Fire Station 2 was evaluated by City Staff and representatives from IMPACT CIL on May 28, 2014; all defects have been corrected.

The Public Works Building was evaluated by City Staff and representatives from IMPACT CIL on April 30, 2014, and all defects have been corrected.

The Police Department Training Building was evaluated by City Staff and representatives from IMPACT CIL on April 30, 2014, and identified the following items for correction:

Signage:

Proper signage needs to be added to both restrooms

Restrooms:

Toilets in restrooms are too low; they should be seventeen to nineteen (17-19) inches

Pipes in restrooms need to be insulated

Lever handles need to be added to all sinks

Doors:

Lower the threshold at the entrance to zero point five (0.5) inches

Adjust exterior door to ensure that it is at or below eight (8) pounds of pressure for opening

Adjust interior door to ensure that they are at or below five (5) pounds of pressure for opening

Lever handles need to be added to all doors

Due to the infrequent use and possible decommissioning of this building by the City, the above recommendations shall be completed within five (5) years of the adoption of this Transition Plan.

The Alton Marina was evaluated by City Staff and representatives from IMPACT CIL on April 30, 2014. In addition, on August 4, 2014, representatives from the Illinois

Department of Natural Resources toured the Alton Marina. The following defects remain for correction:

Swimming Pool:

Create a feasibility plan to assist individuals with disabilities desiring to use the pool. Marina staff have made arrangements for customers to use Best Western Premier Pool with transportation and will continue to explore better pool access at the marina.

Doors:

Adjust the pressure required to open doors throughout the property. The entry door must remain stiff to remain closed, signage has been added with contact information to allow access.

The above defects shall be remedied per an approved timeline with the Illinois Department of Natural Resources.

The walkway over Oak Street at St. Clare's Hospital was evaluated by staff of Saint Anthony's Health Center and found to be in compliance with all requirements.

The Alton Convention and Visitors Building was evaluated by City Staff and representatives from IMPACT CIL in November 2013 and all defects have been corrected.

The Catholic Charities Building was evaluated by City Staff and representatives from IMPACT CIL on June 9, 2016, and identified the following items for correction:

South Entrance:

Level the exterior lip

Either keep the interior doors open or remove them

Adjust the pressure to open doors to eight (8) pounds for exterior doors

Replace door handles with levers

Client Restroom:

Replace door knobs with levers

Remove second toilet from handicapped stall

Wrap pipes

Move trash can from in front of sink

Adjust the pressure to open the door to five (5) pounds

Install accessibility signage to left of the door on the exterior at sixty (60) inches.

Install signage stating that the bathroom is for a single user only

#### Employee Restroom:

Replace door knobs with levers

Remove second toilet from handicapped stall

Wrap pipes

Remove privacy wall between the door and the sink

Install appropriate signage

#### Lunchroom and Waiting Area:

Create reasonable accommodations for people desiring to use the counters in the lunchroom and waiting areas

#### Interior General:

Keep access lanes in hallways open to at least thirty-six (36) inches

Designate three (3) doors to the exterior of the building as handicapped accessible with appropriate signage and pressure requirements.

Allow service animals to enter the building

#### Parking Lot:

Stripe the parking lot

Install, appropriately mark, and appropriately sign three (3) handicapped parking spaces

After sandbags are removed, check the pressure required to open the door on the west side of the building

Exterior General:

Ensure that all sidewalks and paved surfaces leading from the building to parking/emergency evacuation points are free of vegetation and other obstructions

The above recommendations shall be implemented by the Public Works Department within five (5) years of the adoption of this Transition Plan.

The Alton Fire Department shall create emergency evacuation plans for all City-owned park facilities. These plans shall include evacuation information for persons with disabilities. A diagram for escape routes shall be prominently displayed in each facility and made available in alternative formats upon request. These plans shall be in place within five (5) year of the adoption of this Transition Plan.

Any public facilities created after the adoption of this Transition Plan shall be compliant with all aspects of the Americans With Disabilities Act and will be inspected for compliance prior to opening to the general public.

### **Parks Evaluation**

The following parks and park facilities were evaluated for compliance with ADA. Any defects discovered are also noted. The Parks and Recreation Department is responsible resolving any defects, unless otherwise stated.

All programs and construction projects conducted by the Parks and Recreation Department shall incorporate accessibility.

The Spencer T. Olin Golf Course was evaluated by City Staff and representatives from IMPACT CIL on April 29, 2015, and identified the following items for correction:

All Club House updates have been made.

The Foresters Shed was evaluated. The following defects were identified.

Bathroom:

Door knob should be accessible

Mirror should be lowered

Doorways:

Threshold for doorways should be accessible

Garage Door Button:

Button should be lowered

Barth Memorial Park, Hellrung Park, Lincoln-Douglas Square, Olin Park, Riverfront Park, Piasa Park, the Alton Amphitheater, and Russell Commons Park were evaluated in 2013 and are in compliance with ADA.

Dormann Square was evaluated. Accessible parking, with appropriate signage, and a handicapped accessible ramp shall be installed within three (3) years of the adoption of this Transition Plan.

Haskell House was evaluated. A ramp and van accessible parking shall be installed within five (5) years of the adoption of this Transition Plan unless the use of this building changes.

James H. Killion Park at Salu was evaluated. Sidewalks issues and accessibility issues at the shelter shall be resolved within three (3) years of the adoption of this Transition Plan. Sidewalks have been replaced with improved accessibility.

North Side Park was evaluated. A new pavilion, new sidewalk and play area have been installed and are all up to date and comply with ADA requirements.

The Eunice Smith Arboretum was evaluated. The parking lot and appropriate signage shall be brought into compliance and installed within four (4) years of the adoption of this Transition Plan.

Riverview Park was evaluated in 2013. The restroom issues have been completed.

Rock Spring Park was evaluated. The following defects were identified. Unless otherwise noted, the defects shall be remedied within two (2) years of the adoption of this

Throughout Park: as improvements are made access is improved

Grills should be on accessible route

Accessible path should be free of large cracks and accessible

Parking lot surfaces should be accessible

Pavilions should be on an accessible route

Playground should be on an accessible route

Tennis Area:

Benches should be accessible

Benches should be on an accessible route

Picnic Areas:

Picnic areas should be on an accessible route

Golf Course Building:

Counter should be lowered for accessible purposes

New Cell Tower Building:

This building shall be made compliant with ADA within 5 years.

Gordon Moore Park was evaluated. Unless otherwise noted, the defects listed shall be remedied within three (3) years of the adoption of this Transition Plan.

General:

Sidewalks should be smooth and accessible

Concession 1: being replaced with all ADA compliant additions. Done compliant.

Benches should be accessible comply

Bathrooms at Concession 1: being replaced with all ADA compliant additions. Done

Bridge is closed

Concession 2:

Serving window should be lowered for accessible purposes

South Picnic Area:

Pavilion 4, 5, and 6 should be on an accessible route

Playground should be on accessible route

Benches should be on accessible route

Handrails are highly advised on route to walkway over lake

Playground area:

Toddler park/Animal park should be on an accessible route. New accessible park just completed with swings. Done

Benches should be accessible

Benches should be on an accessible route

Bathrooms: New restrooms being built with all ADA compliance.

Accessible stall should have self-closing door

Pipes under accessible sink should be covered

Accessible stall door width should be wider

Accessible urinal should be lowered for accessible purposes

Playground:

Bench should be accessible, comply.

Bench should be on an accessible route, comply.

Water fountains should be accessible, on an accessible route.

Hosta Garden:

Bench should be accessible, comply.

Bench should be on accessible route, comply.

Diamond 5 Hopkins:

Bronze sculpture should be on accessible route (This shall be removed within three (3) years of the adoption of this Transition Plan.)

An accessible swing should be offered at location of gifted swing. Complete

Bathrooms at Diamond 5:

Pipes under accessible sink should be covered

Door handle should be accessible. Done

Accessible stall coat hook should be lowered

Press box should be on accessible route

Simpson Tennis Complex Courts 1 and 2:

50% of picnic tables should be accessible

Memorial benches should be accessible

Bathrooms:

Pipes under accessible sink should be covered. Done

Accessible stall should have self-closing door. Done

Pavilion 2:

Benches should be on an accessible route Grill should be on accessible route

Benches should be accessible around flag. Done.

Rose Garden:

The Rose Garden is in compliance with ADA.

Pump House:

The City will make all necessary alterations within 5 years.

Heartland Prairie:

An informational kiosk, with appropriate photos, shall be installed within one (1) year of the adoption of this Transition Plan. Nature institute will take pictures and fund the project.

Oriental Garden: The Oriental Garden is in compliance with ADA.

## **Emergency Responders**

The Alton Fire Department shall establish written procedures to ensure that the input from persons with a variety of disabilities and organizations with expertise in disability issues are included in all phases of emergency planning. These plans shall include provisions for dealing with individuals that use wheelchairs or scooters, people who use medical equipment, and people with service animals. This recommendation shall be reviewed annually. Ongoing.



The Alton Fire Department, working with the Alton Police Department, shall maintain voluntary, confidential registries of persons with disabilities who may need individualized notification, evacuation assistance, and/or transportation. These registries may follow the procedures of the Premise Alert Program. They shall establish procedures to ensure that the registries are voluntary, guarantee confidentiality to those who register, and include a process to periodically update the information contained in the registry. Outreach should explain the purpose of the registries, provide assurances of confidentiality, explain procedures for registering, and include procedures for people who, because of their disabilities, need assistance in registering. A press release or other outreach activities shall be disseminated at least one (1) time per year. Fire Chief Sebold reported that the Fire Department maintains lists of residents needing assistance updated per St. Anthony's listing, especially people that are on oxygen and Apria provides the department that type of information as well.

The Alton Fire Department has created and reviews emergency evacuation plans and strategies for all City-owned buildings that are open to the public. These plans shall have provisions for dealing with persons with disabilities. These plans will be reviewed on an annual basis. Chief Sebold also suggested that a Facility Manager is needed to make an emergency evacuation plan for public buildings. He needs drawings to make a plan. Go to restrooms for storms. City Hall is done.

#### Websites

Currently, five (5) websites are operated by the City of Alton. In 2016, William Richard, of the Illinois Assistive Technology Program, evaluated the City's existing websites and presented the following recommendations:

<http://www.cityofaltonil.com>

<http://www.altonpolice.com>

<http://www.riverfrontamphitheater.com>

<http://www.altonmarina.com>

<http://spencertolingo.com>

The IT Director shall monitor the websites and remedy any ADA defects within six (6) months of the identification of the defect. IT handles all departments except Police and Fire.

The IT Director shall work with the appropriate departments to track activity on the City's social media pages. This recommendation shall be ongoing. IT handles all departments except Police and Fire.

The IT Director will work with IMPACT CIL and other organizations to periodically enlist people with a variety of disabilities to test City websites for accessibility and ease of use. This will be done on annual basis following the adoption of this Transition Plan.

## **Public Works**

The Public Works Department shall survey the curbs, sidewalks, and rights-of-way in the City of Alton using the checklist in Attachment A. The checklist shall be evaluated on an annual basis

The Public Works Department shall log the information collected during the surveys. The Public Works Department shall initiate their surveys in Downtown Alton, Upper Alton, and North Alton. The Public Works Department shall survey the above mentioned areas on an ongoing basis.

The Public Works Department has noted any defects discovered in their survey and plans to remedy these defects will be incorporated in the 2019 update to this Transition Plan.

The Public Works Department shall ensure that all sidewalk curb ramps at side street intersections impacted by the work on Broadway from Henry Street to Monument Street and on Broadway from Belchik Memorial Expressway to Allen Street are ADA compliant.

The Public Works Department shall ensure that all sidewalk curb ramps at side street intersections impacted by the work on Washington Avenue from College Avenue to Salu Street are ADA compliant. Harold Ave. at State St. / Godfrey Rd. per SMS memo April 4, 2019

The Public Works Department shall ensure that all sidewalk curb ramps at side street intersections impacted by the work on State Street from Rozier Street to Delmar Avenue are ADA compliant.

The Public Works Department shall ensure that all sidewalk curb ramps at side street intersections impacted by the work on State Street from Madison Avenue to Rozier Street are ADA compliant.

The Public Works Department shall ensure that all construction and reconstruction projects impacting public rights-of-way, including, but not limited to, all patching projects and all repairs and alterations that occur to streets and sidewalks are designed and built to ADA specifications and any defects identified are brought into compliance. This recommendation shall be completed as each project is undertaken.

The Public Works Department, working with the ADA Committee, shall obtain input from people with disabilities on the City's long-range plans for improving accessibility at

pedestrian crossings. This recommendation shall be ongoing and will be evaluated on an annual basis.

The Public Works Department, working with the ADA Committee, shall ensure that requests by people with disabilities for the installation and repair of curb ramps are incorporated into the City's long-range plans for improving accessibility. This recommendation shall be ongoing and will be evaluated on an annual basis.

### **Updates and Revisions to the Plan**

In order to appropriately track the recommendations contained within this Transition Plan and to make necessary revisions to this document, every year the ADA Coordinator shall convene the ADA Committee to prepare proposed updates to this Transition Plan. A public hearing on the Transition Plan shall be held on an annual basis.

### **ADA Resource References**

- U.S. Department of Justice, Civil Rights Division - <http://www.ada.gov>
- U.S. Department of Justice, ADA Best Practices Tool Kit for State and Local Governments - <http://www.ada.gov/pcatoolkit/toolkitmain.htm>
- PROWAG Guidelines  
Public Rights of Way Accessibility Guidelines (PRO WAG) is posted at <https://www.access-board.gov/guidelines-and-standards/streets-sidewalks/public-rights-of-way>
- Illinois Attorney General's Office - [www.illinoisattorneygeneral.gov](http://www.illinoisattorneygeneral.gov)
- United States Access Board - [www.access-board.gov/](http://www.access-board.gov/)
- Federal Highway Administration - [www.fhwa.dot.gov](http://www.fhwa.dot.gov)

## Attachment A – Sidewalk and Curb Ramp Survey Forms

### Sidewalk Accessibility Survey

Area:	
Construction/Alteration Date (Circle Choice): Before 1/26/92    After 1/26/92 Unsure	
Location:	Date:
Record measurements as inches where “ is present. A circled “N” signifies a violation – please identify address nearest area	

#### Sidewalk

1	Is sidewalk width 48” or more?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
		“		“		“		“		“		“		“	

2	Is sidewalk width at least 48”?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
		“		“		“		“		“		“		“	

3	Is sidewalk stable, firm, and slip-resistant?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

4	If route has less than 60” clear width, is there passing space of at minimum 60 x 60” at least every 200’?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

5	Does cross slope exceed 2%?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
		%		%		%		%		%		%		%	

6	Driveway crosses is thee a 36” or greater wide passage way?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
			“		“		“		“		“		“		“
7	Is there DW at car crossing 36” wide and full length of the sidewalk? (only required if no curb, railing or other element b/w cars and peds.)	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

8	For doors that open directly onto a public sidewalk, is the main entrance accessible? If not, does an alternative, accessible entrance exist	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

Ramps (Other Than Curb Ramps)

9	If there is a ramp, is it at least 36" wide? If there are handrails, measure between the handrails.	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
		“		“		“		“		“		“		“	

10	Is the ramp surface stable, firm, and slip resistant	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

11	For each section of the ramp, is the running slope no greater than 8.333%?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
		%		%		%		%		%		%		%	

12	Is there a level landing that is at least 60" long and at least as wide as the ramp at the top of the ramp?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
		“		“		“		“		“		“		“	

13	Is there a level landing that is at least 60" long and at least as wide as the ramp at the bottom of the ramp?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
		“		“		“		“		“		“		“	

14	Is there a level landing that is at least 60" x 60" where the ramp changes direction?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
		“		“		“		“		“		“		“	

15	If the ramp has a rise higher than 6", are there handrails on both sides?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
		“		“		“		“		“		“		“	

16	Is the top of the handrail gripping surface no less than 34" and no greater than 38" above the ramp surface?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
		“		“		“		“		“		“		“	



17	Is the handrail gripping surface continuous and not obstructed along the top or sides?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

18	Is the bottom of the handrail gripping surface obstructed for no more than 20% of its length?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
		%		%		%		%		%		%		%	

19	If the handrail gripping surface is circular, is it no less than 1 ¼” and no greater than 2” in diameter?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
		“		“		“		“		“		“		“	

20	If the handrail gripping surface is non-circular, is it no less than 4” and no greater than 6 ½” in perimeter	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
		“		“		“		“		“		“		“	

	and no more than 2 ¼" in cross section?														
21	Does the handrail extend at least 12" horizontally beyond the top and bottom of the ramp?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

22	Does the handrail return to a wall, guard, or landing surface?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

23	Does the surface of the ramp extend at least 12" beyond the inside face of the handrail or is there a curb or barrier that prevents the passage of a 4" diameter sphere?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

Street Crossings

24	Crossing time at minimum 3.5 feet per second?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

25	Is push button located between 35 and 54" from ground?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
		“		“		“		“		“		“		“	

26	Does push button have 24-48" of reach unobstructed?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
		“		“		“		“		“		“		“	

27	Is the force required to activate control exceed 5lbf/22.2 N?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
		“		“		“		“		“		“		“	

Protruding Objects/ Barriers/Poles

28	Any street furniture barriers? Type. No protruding into travel route (Any objects should be 27" above sidewalk; items mounted above	Y	N/A	Y	N/A	Y	N/A	Y	N/A	Y	N/A	Y	N/A	Y	N/A

	27" should not protrude more than 4" into travel route.													
--	---	--	--	--	--	--	--	--	--	--	--	--	--	--

29	Any items protruding into 48 – 68" travel route? An object should be 27" above the sidewalk and not protrude more than 4" into travel route. Explain	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

Street Trees/Landscape

30	Any street trees or landscaping? Type.	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

31	Any branches etc. protruding into or low limbs in route?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

32	Tree well depth?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
			"		"		"		"		"		"		"

33		Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
----	--	---	---	---	---	---	---	---	---	---	---	---	---	---	---

	If there is grating, does grid surface have openings a maximum of 1/2" wide in one direction?												
--	---	--	--	--	--	--	--	--	--	--	--	--	--

34	If there is grating, is the long dimension perpendicular to the dominant direction of travel?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

35	Note areas without grating that create risk of trip/barrier hazard												
----	--	--	--	--	--	--	--	--	--	--	--	--	--

Parking

36	If parking is provided, are an adequate number of accessible spaces provided? 1-25 1 space 26-50 2 space 51-75 3 space	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

37		Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
----	--	---	---	---	---	---	---	---	---	---	---	---	---

	If ADA parking, is space located on the shortest accessible route?													
--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

38	Signage? International Disabled Parking, Van Accessible at 80" or 36" on wall.	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
			"		"		"		"		"		"		"

39	Is the bottom of the sign at least 60" above the ground	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
			"		"		"		"		"		"		"

40	Are there signs reading "Van Accessible" at van accessible spaces?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

41	Is there at least one van accessible parking space? For every 6 or fraction of 6 spaces	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

	required, at least 1 should be for a van if constructed after 3/5/12.														
--	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--

42	Is the van accessible space at least 11' wide with an access aisle at least 5' wide or at least 8' wide with an access aisle at least 8' wide?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

43	Are the access aisles marked so as to discourage parking in them?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

44	Is the slope of the accessible parking spaces and access aisles no steeper than 2% in all directions?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
			%		%		%		%		%		%		%

### Curb Ramps Survey

Area:	
Construction/Alteration Date (Circle Choice): Before 1/26/92    After 1/26/92 Unsure	
Location:	Date:
Record measurements as inches in the blank area. A circled "N" signifies a violation.	
<b>Describe each ramp's location:</b>	Curb Ramp D:
Curb Ramp A:	Curb Ramp E:
Curb Ramp B:	Curb Ramp F:
Curb Ramp C:	Curb Ramp G:

Refer #	Curb Ramp (CR) Questions	Curb Ramp A		Curb Ramp B		Curb Ramp C		Curb Ramp D		Curb Ramp E		Curb Ramp F		Curb Ramp G	
		Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
1	If the accessible route crosses a curb, is there a curb ramp?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

2	Is ramp at least 36" wide (not including flared sides)?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
			"		"		"		"		"		"		"

3	Does CR have a running slope of	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
			%		%		%		%		%		%		%



	8.333% or less?														
--	-----------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--

4	Does CR have a cross slope of 2% or less?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
		%		%		%		%		%		%		%	

5	Does CR have a gutter slope of 5% or less?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
		%		%		%		%		%		%		%	

6	Are transitions on and off CR flush and free of abrupt level changes? <b>Record the height of any level changes.</b>	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
		"		"		"		"		"		"		"	

7	Does CR have detectable warnings (DW)?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

7a	Does DW run full length and width of CR? <b>If not, include measurement W x L.</b>	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
		"		"		"		"		"		"		"	

8	Can CR be blocked by legally parked cars?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

9	Is the sidewalk at the "top" of CR at least 36" wide?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
		"		"		"		"		"		"		"	

10	Does CR have flared sides? If yes, answer the next two questions If not, skip to <b>11</b> .	Y	N/A	Y	N/A	Y	N/A	Y	N/A	Y	N/A	Y	N/A	Y	N/A

10a	If the sidewalk at the “top” of CR is 36” wide or more, is the slope of the flared sides 10% or less?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
			%		%		%		%		%		%		%

10b	If the sidewalk at the “top” of CR is less than 36”, is the slope of the flared sides 8.333% or less?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
			%		%		%		%		%		%		%

11	<b>If no flared sides</b> , is there an obstruction or grass on each side of CR that discourages peds from walking across the ramp?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

12	If CR is built-up to curb, is it outside the path of cars?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

12a	If built-up, are flared sides slope 10% or less? If not, are edge protectors and handrails present	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

<b>Answer the last two questions only if the CR is located at the marked crossing:</b>															
13	Is ramp of CR contained in ped markings?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N

14	If corner-type CR, is bottom of landing at least 48" long and contained in crosswalk?	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
			"		"		"		"		"		"		"