



APPLICATION *for a* **VENDING MACHINE DECAL**

CITY OF ALTON, ILLINOIS

Cynthia A. Roth • Alton City Treasurer

101 E Third • Suite 102 • Alton, Illinois 62002

Telephone: (618) 463-3540

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Website: www.cityofaltonil.com

The term “vending machine” shall mean any automatic vending machine used for the purpose of selling goods, wares or merchandise, and controlled by the insertion of a coin or coins. It shall not include machines or devises used for the purpose of providing amusement.

ALTON CITY CODE 4-5-3

PRINT OR TYPE ONLY

BUSINESS NAME: _____

OWNER’S NAME: _____

ADDRESS: _____

IS THERE A DIFFERENT ADDRESS FOR MAILING? _____

TELEPHONE: _____ **CELL:** _____

E-MAIL ADDRESS: _____

ILLINOIS BUSINESS TAX NUMBER (IBT#): _____

NUMBER OF MACHINES: _____

LOCATION OF MACHINE(S): _____

DECAL NUMBERS: _____



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VENDING MACHINE OWNERS

VENDING MACHINES: Any automatic vending machine used for the purpose of selling goods, wares or merchandise, and controlled by the insertion of a coin or coins. It shall not include machines or devices used for the purpose of providing amusement.

MULTIPLE VENDING MACHINES: Where multiple vending machines (up to four vending machines on one base) owned by the same person are located immediately adjacent to each other at one location and offer products with a cost of no more than 50 cents, may be subject to the same fee of Twenty Dollars (\$20.00) per calendar year.

FEE: The fee for each separate Vending Machine or for one Multiple Vending Machine (up to four machines attached to one base) is \$20.00.

DECALS: A decal will be issued for each separate vending machine and/or one will be issued for each multiple machine (up to four machines on one base). **Decals must be visibly displayed.**

RENEWALS: Each license/decal will expire on December 31st of each calendar year and is renewable at that time. Renewal notices are mailed the second week of November. Please send your fee back in with the renewal notice and you will receive your new decal in the mail. For your convenience, major credit cards are accepted in the Treasurer's Office or you may also pay online at www.cityofaltonil.com.

- Select the '**PAY MY BILL**' link on the left side of the page
- Select **Business License / Renewal** from payment type
- Fill in all Contact Information and then click Continue

Applications are available at the City Treasurer's Office. For questions, please call Amy Cox at (618) 463-3540.



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Chapter 5 VENDING MACHINES

4-5-1: DEFINITIONS:

As used in this chapter, unless the context otherwise indicates:

VENDING MACHINE: Any automatic vending machine used for the purpose of selling goods, wares or merchandise, and controlled by the insertion of a coin or coins. It shall not include machines or devices used for the purpose of providing amusement. (Ord. 3519, 12-11-1968)

4-5-2: LICENSE REQUIRED:

Any person displaying for use any vending machine in the city shall be required to obtain a license from the city on a per machine basis upon payment of the license fee as hereinafter provided. The license period shall commence on January 1 and end December 31 of each year. (Ord. 3519, 12-11-1968; amd. Ord. 5419, 1-10-1990)

4-5-3: APPLICATION FOR LICENSE:

Application for a license under this chapter shall be made to the city upon a form to be supplied by the city treasurer for that purpose. The application for such license shall contain the following information:

- A. The name and address of the vending machine owner or lessee.
- B. The place where the machine is to be displayed or operated.
- C. The name of the owner of the premises at which the machine is to be displayed or operated. (Ord. 3519, 12-11-1968)



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4-5-4: LICENSE FEE:

No person shall operate or permit to be operated any vending machine in the city without having paid to the city treasurer for each such machine the sum of twenty dollars (\$20.00) for one year's license, effective January 1 for each calendar year or part thereof. Where multiple vending machines owned by the same person are located immediately adjacent to each other at one location and offer products with a cost of no more than fifty cents (\$0.50), up to four (4) separate vending machines may be subject to the same license with a total fee for such multiple machines in the amount of twenty dollars (\$20.00) per calendar year. (Ord. 7081, 6-11-2008)

4-5-5: ISSUANCE OF EMBLEM OR DECAL:

Upon making proper application and payment of the necessary license fee to the city treasurer, the city treasurer shall issue a sticker emblem or decal to the applicant to be affixed by the licensee to each machine in such a place so as to be visible and conspicuous from the outside of said machine. The sticker emblems shall be numbered consecutively by the city treasurer and any emblems which are destroyed by vandalism, repair, cleaning, machine substitution or for any other purpose, shall be replaced by the licensee and a new decal will be issued by the city treasurer for the sum of one dollar (\$1.00) upon submission of an appropriate affidavit by the licensee. (Ord. 5504, 12-19-1990)

4-5-6: JOINT RESPONSIBILITY:

It shall be the joint responsibility of the vending machine owner or lessee and the person housing said machine to see that full compliance of this chapter has been made. (Ord. 3519, 12-11-1968)

4-5-7: INSPECTION; ENFORCEMENT:

The city treasurer shall be responsible for enforcing the provisions of this chapter, including the determination that the decal has been affixed to each machine so licensed. In addition thereto, he shall be responsible for inspecting each machine, not less frequently than semiannually, to determine that the machine is in good working order and that no deleterious or spoiled products are being sold therefrom. (Ord. 3519, 12-11-1968)