



APPLICATION *for a* **VENDING MACHINE DECAL**

CITY OF ALTON, ILLINOIS

Cameo C. Foster • Alton City Treasurer

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The term “vending machine” shall mean any automatic vending machine used for the purpose of selling goods, wares or merchandise, and controlled by the insertion of a coin or coins. It shall not include machines or devises used for the purpose of providing amusement.

ALTON CITY CODE 4-5-3

PRINT OR TYPE ONLY

BUSINESS NAME: _____

OWNER’S NAME: _____

ADDRESS: _____

IS THERE A DIFFERENT ADDRESS FOR MAILING? _____

TELEPHONE: _____ **CELL:** _____

E-MAIL ADDRESS: _____

ILLINOIS BUSINESS TAX NUMBER (IBT#): _____

NUMBER OF MACHINES: _____

LOCATION OF MACHINE(S): _____

DECAL NUMBERS: _____



APPLICATION for a VENDING MACHINE LICENSE

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VENDING MACHINE OWNERS

Below is a link to the City code which contains information for: VENDING
http://www.sterlingcodifiers.com/codebook/index.php?book_id=461 (Title 4, Chapter 5)

VENDING MACHINES: Any automatic vending machine used for the purpose of selling goods, wares or merchandise, and controlled by the insertion of a coin or coins. It shall not include machines or devices used for the purpose of providing amusement.

MULTIPLE VENDING MACHINES: Where multiple vending machines (up to four vending machines on one base) owned by the same person are located immediately adjacent to each other at one location and offer products with a cost of no more than 50 cents, may be subject to the same fee of Twenty Dollars (\$20.00) per calendar year.

FEE: The fee for each separate Vending Machine or for one Multiple Vending Machine (up to four machines attached to one base) is \$20.00.

DECALS: A decal will be issued for each separate vending machine and/or one will be issued for each multiple machine (up to four machines on one base). **Decals must be visibly displayed.**

RENEWALS: Each license/decal will expire on December 31st of each calendar year and is renewable at that time. Renewal notices are mailed the second week of November. Please send your fee back in with the renewal notice and you will receive your new decal in the mail. For your convenience, major credit cards are accepted in the Treasurer's Office or you may also pay online at www.cityofaltonil.com.

- Select the 'MyAccessCenter' link on the left side of the page
- Select **Online Payments | Business Licensing Payments**
- Fill in all Contact Information and then click Continue

Applications are available at the City Treasurer's Office. For specific questions, please notify Licensing at (618) 463-3540 or in writing at: 101 E Third, Suite 102, Alton, IL 62002 or e-mail: license@cityofaltonil.com.

- Forms can be found online at:
 - www.cityofaltonil.com
 - Forms and Applications