



PLUMBING PERMIT APPLICATION

CITY OF ALTON, ILLINOIS

Department of the Comptroller

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Beginning March 1, 2016, the City of Alton will require all City Utility Bills to be billed directly to the property owner. City Utility Bills can no longer be billed to tenants or third parties. Please contact the Comptroller's Office to obtain a form to update and/or verify your owner information to avoid any billing issues that may occur. Failure to act in a timely manner may result in the accumulation of several months of bills and associated late fees. The Comptroller's Office will not be waiving any charges on bills that continue to be sent to tenants or third parties. This form can be submitted via fax, email, postal service or dropped off at City Hall. To minimize errors, this information cannot be submitted over the telephone. Telephone calls regarding these changes will be politely directed to the City Website for more information and a change form.

DATE: _____

Property Owner Info _____

DBA _____

ACCOUNT NUMBER: _____

BILLING ADDRESS: _____ BILLING ADDRESS: _____

BILLING CITY: _____ BILLING STATE: _____ BILLING ZIP _____

OWNER PHYSICAL ADDRESS: _____

EMAIL ADDRESS: _____ PHONE NUMBER (REQUIRED): _____

SEND BILL (REQUIRED) TO PROPERTY OWNER ____ OR DBA ____

OWNER IS (SELECT ONE) REQUIRED

PARTNERSHIP ____ LLC ____ CORPORATION ____ INDIVIDUAL ____

1st Rental Property Information | House # | Street | Unit

2nd Rental Property Information | House # | Street | Unit

3rd Rental Property Information | House # | Street | Unit

4th Rental Property Information | House # | Street | Unit

5th Rental Property Information | House # | Street | Unit

6th Rental Property Information | House # | Street | Unit

7th Rental Property Information | House # | Street | Unit

8th Rental Property Information | House # | Street | Unit

9th Rental Property Information | House # | Street | Unit

10th Rental Property Information | House # | Street | Unit

11th Rental Property Information | House # | Street | Unit

12th Rental Property Information | House # | Street | Unit

13th Rental Property Information | House # | Street | Unit

14th Rental Property Information | House # | Street | Unit

15th Rental Property Information | House # | Street | Unit

16th Rental Property Information | House # | Street | Unit

17th Rental Property Information | House # | Street | Unit

18th Rental Property Information | House # | Street | Unit

19th Rental Property Information | House # | Street | Unit

20th Rental Property Information | House # | Street | Unit

* Subject to Building & Zoning approval

Changes to Utility Billing information will be made in the order in which they are received and will be effective immediately unless otherwise requested.

SIGNATURE: _____