

CIVIL SERVICE COMMISSION
Minutes of Regular Meeting
July 20, 2016

A regular meeting of the Civil Service Commission was called to order at 8:15am on July 20, 2016, at Alton City Hall, 101 E. Third Street, Alton, Illinois.

Members Present: Vicki Searles-Williams, Terry Bristow
Members Absent: Jonas Janek
Staff Present: Civil Service Attorney Rodney Caffey
Guests Present: Fire Chief Bernie Sebold and Teamster Union Representative Kyle Bollinger

Kyle Bollinger spoke to the Civil Service Commission about his concerns with the approved Job Description for Sewer Maintenance Grade V. The discussion was based around the recent addition of a candidate possessing one year of verifiable experience in concrete finishing on Public Rights of Way, Streets and Sidewalks.

A motion was made by Mr. Bristow and seconded by Ms. Williams to approve the minutes of the regular meeting on July 6, 2016. Motion passed.

Job descriptions were signed for Firefighter and WWTP Operations Supervisor.

WWTP Requisitions were signed for and Operations Supervisor and a Laboratory Operatory III.

A Sewer Maintenance Grade V requisition was signed.

Fire Captain Kevin Clouatre's retirement form was presented and signed. Two promotions were signed in the Fire Department as well, Steven Perry to Captain and Steven Sowders to Engineer. Two firefighter requisitions were signed and interviews were held after the meeting.

Police Captain Waldrup had a letter from Civil Service signed for his file.

An addition to the Civil Service Rules Chapter 10.03 was discussed regarding Firefighter probation. This rule was accepted. Ms. Williams motioned to vote to accept the newly updated Civil Service Rules in its entirety, seconded by Mr. Bristow. Ms. Williams and Mr. Bristow voted to accept and with no other members present, the Civil Service Rules have been approved and will be taken to City Council for final approval.

With no further business, Mr. Bristow made a motion, seconded by Ms. Williams to adjourn at 8:55am. Motion passed.

Respectfully submitted,
Rachel Lomelino