

**CIVIL SERVICE COMMISSION**  
**Minutes of Regular Meeting**  
**July 6, 2016**

A regular meeting of the Civil Service Commission was called to order at 8:15am on July 6, 2016, at Alton City Hall, 101 E. Third Street, Alton, Illinois.

Members Present: Vicki Searles-Williams, Jonas Janek  
Members Absent: Terry Bristow  
Staff Present: Civil Service Attorney Rodney Caffey  
Guests Present: None

A motion was made by Mr. Janek and seconded by Ms. Williams to approve the minutes of the regular meeting on June 1, 2016. Motion passed.

The Job Description for Wastewater Treatment Plant Operations Supervisor was reviewed, but tabled for final approval.

Letter for Captain Waldrup's file from Civil Service was presented. Signing was postponed for Mr. Bristow to be present.

Daniel Cote's letter of retirement was presented to the Commission.

The Civil Service Rules were discussed, but tabled for final approval.

Five Warnings were presented to the Commission from the Fire Department.

With no further business, Ms. Williams made a motion, seconded by Mr. Janek to adjourn at 8:22am. Motion passed.

Respectfully submitted,  
Rachel Lomelino