

CIVIL SERVICE COMMISSION

Minutes of Regular Meeting

February 3, 2016

A regular meeting of the Civil Service Commission was called to order at 8:15am on February 3, 2016, at Alton City Hall, 101 E. Third Street, Alton, Illinois.

Members Present: Terry Bristow, Vicki Searles-Williams, Jonas Janek
Members Absent: None
Staff Present: HR Director Amanda Scoggins, Civil Service Attorney Rodney Caffey
Guests Present: City Attorneys James Schrempf and Megan Williams

City Attorney James Schrempf addressed the Council to discuss the need for updating the Civil Service Rules. Mr. Schrempf and Ms. Megan Williams will be assisting Civil Service in getting the rules up to date and meeting new legal standards.

A motion was made by Mr. Bristow and seconded by Ms. Williams to approve the minutes of the regular meeting on January 20, 2016. Motion passed.

Mr. Bristow made a motion to approve the Job Description for Wastewater Treatment Plant Laboratory Operator III and Ms. Williams seconded. Motion passed.

The Requisition for Firefighter was signed. 2 interviews are to take place after the meeting.

The Requisition was signed for Jailer Evan Bailey to be promoted to Lead Jailer.

Pfc. Michael Morelli was named Co-Officer of the month for July 2015.

A motion was made at 8:27am by Ms. Williams and seconded by Mr. Bristow to enter closed session.

A motion was made at 8:30am by Mr. Bristow and seconded by Mr. Janek to return to open session

With no further business, Mr. Janek made a motion, seconded by Ms. Williams to adjourn at 8:31am. Motion passed.

Respectfully submitted,
Rachel Lomelino