

MINUTES OF MEETING  
*APPEARANCE REVIEW COMMISSION*

A meeting of the appearance review commission was held Wednesday, October 12, 2016 at 8:00 am at Alton City Hall.

**MEMBERS PRESENT:** Dawn Hentrich, Debbie Schuneman, Barbara Gearing, and Margaret Hopkins.

**MEMBERS ABSENT:** Mark Weullner, Gen Gearing and Mike Doucleff

**OTHERS PRESENT:** Samuel Shaw with Building & Zoning and Lance Demond with Arrow Signs.

The meeting was called to order at 8:00 am with Dawn Hentrich presiding.

Debbie Schuneman made a motion to accept the minutes for September 28, 2016 as presented. Barbara Gearing seconded the motion. The motion passed unanimously.

**NEW BUSINESS:**

Lance Demond then took the floor to present the permit application **13 E Broadway**. Demond stated that the owner of the property would like to hang a sign on the front of the building. He stated the frame of the sign would be powder coated metal, to be hung directly in the middle over the transom above the doors. There would be two sign panels attached (one for each tenant), one panel 2'6" x 6 and the second 2' x 6'. He further stated that the spaces were currently vacant and that the sign panels would read "First Tenant" and "For Lease". He stated that the panels would have a white background with black font. He also stated that the signs would be almost identical to the new sign, which Arrow Signs has been approved to install, for the adjacent business at 11 E. Broadway. Dawn Hentrich requested that the background color coordinate with the building colors to be more subtle. Barbara Gearing requested that the text on the signage read, "For Lease" on the top panel, with the owner's phone number on the lower panel. Demond agreed to the amendments and stated that it would be done as the commission requested.

Barbara Gearing made a motion to accept the proposed signage as amended by the commission. Debbie Schuneman seconded the motion. The motion passed unanimously.

There being no further discussion or comments from the public, the meeting adjourned at 8:37 am.

Respectfully submitted,

Sam Shaw  
Code Inspector