

**MINUTES OF THE MEETING**  
*APPEARANCE REVIEW COMMISSION*

A meeting of the Appearance Review Commission was held Wednesday, February 25, 2015 at 8:00 a.m. at Alton City Hall.

MEMBERS PRESENT: Debbie Schuneman, Barbara Gearing and Margaret Hopkins

MEMBERS ABSENT: Dawn Hentrich, Mike Doucleff, Mark Wuellner and Gen Gearing

OTHERS PRESENT: Todd Tanning, representing Van Lenhardt for Mac's Time Out, 315 Belle St, Ryan Hansen and Beth Arrowsmith representing Hansen Meat Co., 450 Landmarks Blvd., Mike Harvey (Life Safety/Building Code Inspector) and Debbie Beck (Secretary)

Debbie Schuneman, chaired the meeting, called the meeting to order at 8:05 am.

Barbara Gearing made a motion to accept the minutes as presented. Margaret Hopkins seconded the motion. Motion passed.

.

**NEW BUSINESS:**

Todd Tanning then took the floor. He stated that Van Lenhardt received the BUDWEISER sign as a donation and that Arrow Signs charged \$500 to refurbish it. He stated that the sign is 23 ft. long. The letter B is 4 ft. tall and the other letters are 3 ft. The building is 50 ft. x 32 ft. Mike Harvey stated that the sign is 69 sq. ft., which is less than 10% of the building.

Margaret Hopkins made a motion to accept the application for the sign as presented. Barbara Gearing seconded the motion. Motion carried.

Ryan Hansen and Beth Arrowsmith of Hansen Meat Co. then took the floor. Hansen stated that they were going to paint the building, eliminate the steps on the front of the building and put up a ramp that was ADA accessible. He stated that on the back of the building they were removing the door and replacing it and the windows with more windows. He stated that eventually they were going to remove the steps and then landscape that area. He stated that they were not moving any walls. They stated that the colors for the building, windows and door that were presented with the application are not necessarily the colors that they were going to use. They were similar to the colors that they wanted, but they had not finalized their decision. Debbie Schuneman stated that when they decided on the colors, they would need to come back to the Appearance Review to have the colors approved.

Barbara Gearing made a motion to accept the building application for the physical changes of the building as presented, with the representatives acknowledging that they must come before the Appearance Review with the color schemes at a later date. Margaret Hopkins seconded the motion. Motion carried.

Ryan Hansen and Beth Arrowsmith then presented the signs that they were to put on the building. Hansen stated that they are presenting two signs with the wording of HANSEN MEAT CO. ESTABLISHED 1952. One sign is 2' x 12", the other sign is 2' x 10". Both signs are single sided and illuminated, or backlit. The signs are constructed of a metal frame with vinyl over it. The background is white and the wording is black. He stated that they have not made a final decision on which size of sign to go with. He stated that after the weather improves they would be able to make measurements and decide which sign would look the best. He stated that they were going to put one side on the east side of the building and one on the west side of the building. After talking with Mike Harvey, it was decided that it wouldn't matter which size of sign they went with, they both were well within the percentage.

Barbara Gearing made a motion to accept the 2 signs as presented. Margaret Hopkins seconded the motion. Motion carried.

Margaret Hopkins made a motion to adjourn. Barbara Gearing seconded.

Meeting adjourned at 8:40 am.

Respectfully submitted by,

Debbie J. Beck