

Minutes  
Meeting of Alton Historical Commission  
Tuesday July 19, 2016  
7:00 P.M.

**MEMBERS PRESENT:** Doug Bader, Mary Anderson, Monica Mason, Charlene Walker, Diane Plummer, Matt Asselmeier.

**MEMBERS ABSENT:** Jonas Janek

**OTHERS PRESENT:** Tim Busse & Laura Lyon for 452 Bluff, Sam Shaw, Code Inspector for Building & Zoning and Debbie Beck, Secretary.

The meeting of the Alton Historic Commission was called to order by Doug Bader at 7:00 pm on July 19, 2016.

Diane Plummer moved to accept the minutes of July 5, 2016 as presented. Mary Anderson seconded the motion. Motion passed unanimously.

Doug Bader stated for the record that the doors for the recording system were locked, so the meeting would not be recorded.

**APPLICATIONS:**

The commission took up the application for **452 Bluff St.** Tim Busse and Laura Lyon took the floor. They stated that this application is for Busse's father, whom at the time that the property was bought had been told that he would be in a wheelchair. The house was not ADA compliant, so they are putting up a wraparound porch with a wheelchair ramp. The ramp will be camouflaged by the spindles and handrail. A rear porch and balcony will be added, with no ramp access. Windows on the front of the residence will remain, adding composite windows to the sides and rear of the residence. The fence that is currently on the property will be removed and replaced at a later date. Bader explained to Busse that he will need to get a permit for the fence and if he is changing the style of the fence he will need to come before the commission again. Busse stated that the ETA for this project is this fall.

Mary Anderson made a motion to approve the permit as presented. Monica Mason seconded the motion. Motion passed unanimously.

**506 WILLIAM ST.**

Mary Anderson stated that she and Monica Mason went to 506 William to observe the fence. Anderson had taken pictures to show the other commissioners of the finished product. The fence had not been put up as the application had been presented. The balusters were uneven, with three horizontal boards, which the commission had just asked for two horizontal boards, one across the top and one across the bottom, to give the appearance of an inset. The contractor had then put up a stockade fence, along with the railed, due to the gap between the stone wall and the bottom of the fence. Sam Shaw stated that a privacy fence in the front yard is against city code. Anderson also stated that there had been a few boards replaced on the deck, however, they were not nailed down. Bader asked for a recommendation. Anderson, Mason and Shaw all stated that the current fence needed to be taken down, salvage what they could and re-constructed. Mason stated that she would use the photographs

and photo shop the correct appearance for the fence. Bader asked Shaw to send a letter to the owner, Jamie Baker, to let her know that the fence did not comply with the city code and that she was being requested to appear at the next Historical Commission on August 2, 2016.

**HISTORIC COMMISSION AWARDS LOGISTICS:**

A discussion then ensued reference different properties and addresses to be considered for awards. The month of October was discussed as the possible month for the awards to be presented.

**OLD BUSINESS:**

Matt Asselmeier stated that the proposed ordinance change for the Historic Regulations would be going before the city council on July 25, 2016. Bader asked Asselmeier if he had heard any comments or complaints from IHPA reference the proposed fee of \$100 plus \$2 per address. Asselmeier stated the only concern they voiced was in a comparison of fee with Geneva, who charges a flat rate of \$500. Asselmeier stated after explained the reason for the costs, publication of the notice and notification to the property owners, they understood and agreed.

**OTHER BUSINESS:**

In other business Asselmeier stated that 433 Foulds would be going before the Plan Commission to be rezoned from Conservation to R2. Asselmeier stated that sometime in the past a parcel next to 433 Foulds was rezoned to Conservation and 433 Foulds was inadvertently changed also. Asselmeier stated that 433 Foulds would then be zoned as it was being used, as a R2.

Asselmeier also stated, just for edification of the commission, that the city has adopted the states Cupcake Law.

There being no further discussion or comments from the public, the meeting adjourned at 7:35 pm.

Respectfully submitted,

Debbie J. Beck  
Secretary