APPLICATION FOR SEARCH OF BIRTH RECORD FILES

TO AVOID DELAY IN PROCESSING YOUR APPLICATION, PLEASE ATTACH A PHOTOSTATIC COPY OF YOUR **DRIVER'S LICENSE OR OTHER PICTURE ID** WHICH MUST ALSO SHOW YOUR SIGNATURE.

The fee for a search of the birth record is **$20.00**. If the record is found, one CERTIFIED COPY will be issued at no additional charge. Additional certified copies of the same record ordered at the same time are **$8.00** each. Please indicate below the number of copies requested and return this form with the proper fee. Make check or money order payable to: **City of Alton**

_____

I am requesting _____ certified copies. I am enclosing the fee(s) of $_____

_____

FULL NAME ON CERTIFICATE FIRST MIDDLE LAST

_____

PLACE OF BIRTH (Street, R.F.D., Hospital) CITY OR TOWN

_____

DATE OF BIRTH MONTH _____ DAY _____ YEAR _____ **SEX** M _____ F _____

FATHER'S NAME _____

MOTHER'S MAIDEN NAME _____

Application Made By:	Mail Copy to (If other than Applicant):
NAME (Typed or Printed)	NAME
Signature	Street Address
Street Address	City State ZIP
City State ZIP	Your Relationship to Person
Phone # _____-_____- _____	

NOTE: Birth certificates are confidential records and copies can be issued only to persons entitled to receive them. Applicant must be: 18 years of age or older, parent, legal guardian or legal representative.

WARNING: ***False application for a birth certificate is illegal and punishable by fine and/or imprisonment.***

Please return application to: Alton City Clerk
101 East 3rd Street
Alton, IL 62002

Telephone: (618)463-3522
Fax: (618)463-3520